



HMUN China 2019 Wanda Vista Beijing Hotel

Hotel Reservations Form A

School: _____

To reserve rooms for HMUN China, please fill out the requested information on Hotel Forms A and B. Please retain copies of these forms for your records and send them with full payment to the Wanda Vista Beijing Hotel. Schools that return their forms and payment to the Wanda Vista Hotel will be assigned rooms on a space-available basis. We recommend you submit this form as soon as possible, as the hotel tends to fill up quickly.

*All forms should be scanned and submitted by e-mail as outlined below:

Subject: HMUN China + School Name
To: Reservations Department
Email: rsvn.bjwandavista@wandahotels.com
CC: hmunchina@ap-mun.com
Tel: +86 10 8599 6666 ext. 6848

Please print your information neatly below.

School (Please use the same name as registered on MUNbase): _____

Name of Faculty Advisor: _____ Phone Abroad: () _____

School Address: _____ Phone in China: () _____

_____ E-mail Address: _____
(confirmation numbers will be sent via email)

Arrival date and time: _____ Departure date and time: _____

Please note: The suggested stay for delegations who travel from outside China is from the night of Wednesday, March 20, to noon time of Sunday, March 24. Check-in time is after 2:00 PM and check-out time is prior to 12:00 PM.

On the lines below, please indicate the number of each type of room requested and calculate the total cost based on the number of nights you will be staying at the hotel. The rates indicated below has already included local tax. All are Deluxe Twin rooms.

No. of Rooms w/out Breakfast	_____ X	1100 RMB	X _____	Nights =	RMB _____
No. of Rooms w/ 1-2 Breakfasts	_____ X	1300 RMB	X _____	Nights =	RMB _____
No. of Rooms w/ 3 Breakfasts	_____ X	1400 RMB	X _____	Nights =	RMB _____
No. of Rooms w/ 4 Breakfasts	_____ X	1500 RMB	X _____	Nights =	RMB _____
TOTAL DUE = RMB					_____

FOR OFFICE USE ONLY: Form Received: ___/___/___

Rooms Assigned: ___/___/___

E-mail Form To rsvn.bjwandavista@wandahotels.com



HMUN China 2019 Wanda Vista Beijing Hotel

Hotel Reservations Form B

School: _____

Please list the occupants of each room you are reserving at the Wanda Vista Beijing Hotel. Please circle whether each room below is for faculty advisors or for students. The hotel will be UNABLE TO PROCESS YOUR RESERVATION WITHOUT SPECIFIC NAMES assigned to all rooms.

Due to hotel limitations, no more than four people are allowed in a room.

Room _____ of _____ students/faculty

Room _____ of _____ students/faculty

Estimated check-in time

Estimated check-in time

Room _____ of _____ students/faculty

Room _____ of _____ students/faculty

Room _____ of _____ students/faculty

Room _____ of _____ students/faculty

Room _____ of _____ students/faculty

Room _____ of _____ students/faculty

FOR OFFICE USE ONLY: Form Received: ____/____/____

Rooms Assigned: ____/____/____

Please continue on the back if needed